

APPLICATION INFORMATION

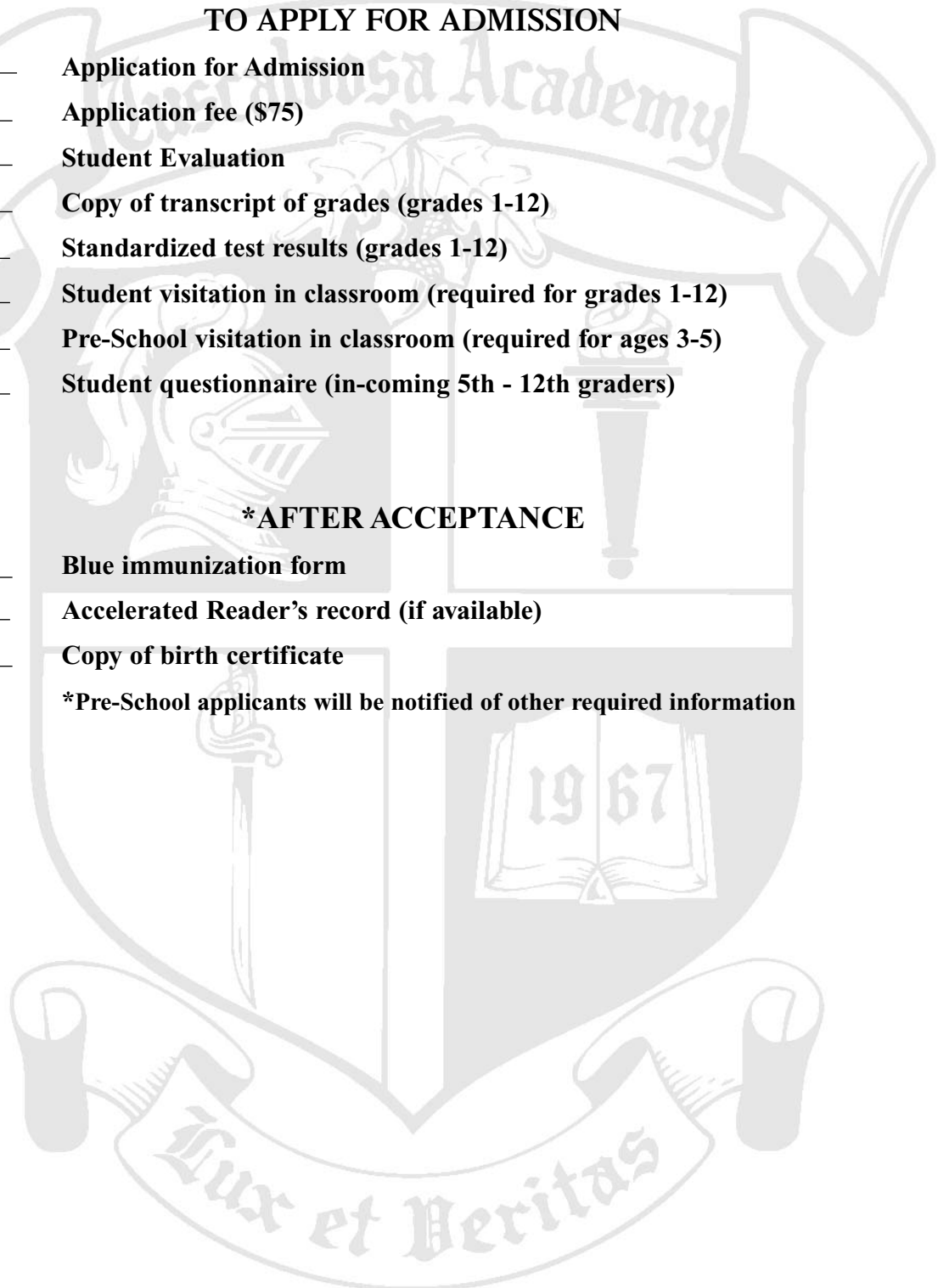
TUSCALOOSA ACADEMY APPLICATION FILE CHECKLIST

TO APPLY FOR ADMISSION

1. _____ Application for Admission
2. _____ Application fee (\$75)
3. _____ Student Evaluation
4. _____ Copy of transcript of grades (grades 1-12)
5. _____ Standardized test results (grades 1-12)
6. _____ Student visitation in classroom (required for grades 1-12)
7. _____ Pre-School visitation in classroom (required for ages 3-5)
8. _____ Student questionnaire (in-coming 5th - 12th graders)

*AFTER ACCEPTANCE

1. _____ Blue immunization form
 2. _____ Accelerated Reader's record (if available)
 3. _____ Copy of birth certificate
- *Pre-School applicants will be notified of other required information



OFFICE OF ADMISSION • ADMISSION PROCEDURE

The admission procedure has been established for the purpose of enabling prospective candidates and their families, as well as the school, to learn about each other. Candidate families attempt to learn if Tuscaloosa Academy offers a suitable educational experience, while the school attempts to find evidence reflecting good character, the ability to learn, plus academic achievement and potential, and interest in participating in and supporting school activities.

The admission process allows candidate families an opportunity to gain an understanding of the type of educational experience offered at T.A.; it also allows the school a chance to get to know more about the candidate and his/her family.

EVALUATIVE CRITERIA FOR ADMISSION

All candidates for enrollment to Tuscaloosa Academy complete the admission process specified below which provides the school with specific evaluative criteria necessary for the Admission Committee to make an admission recommendation. Prospective students for Pre-School through First Grade complete the admission process, provide samples of work (when available), and complete an hour classroom visit and a visit with Dr. Pat NeSmith, the Lower School Director. Prospective students for grades 2-12 also complete the admission process, complete a classroom visit and a visit with the division director, write an in-house essay at T.A., and provide a complete transcript of school work, including test scores. If sufficient test scores are not available, testing at T.A. will be required. Information regarding a student's character is obtained from the "Student Evaluation" and "Student Questionnaire." Additional letters of recommendation are welcomed.

SPECIFIC PLACEMENT GUIDELINES

- | | |
|---------------|--|
| •Pre-School | At least three-years old on or before September 1 and toilet-trained |
| •Kindergarten | Five-years-old on or before September 1 |
| •First Grade | Six-years-old on or before September 1 |

ADMISSION PROCEDURES

•Obtain and review an "Admission Packet," complete the application(s) and return to the Admission Office with the non-refundable \$25.00 application fee (per application).

•Tuscaloosa Academy has a limited amount of financial assistance available to qualified new applicants: Need-based Financial Aid and Merit Scholarships. Requests for information and applications should be directed to the Office of Admission or Business Manager.

•Establish a visitation day to the school for student and parent(s).

•The "Request for Official Transcript" form provided in the Application Packet should be given to the appropriate former school representative who is to mail the requested information to the Tuscaloosa Academy Office of Admission at 420 Rice Valley Road, North, Tuscaloosa, AL 35406.

•All candidates for first grade take an assessment test to determine readiness. Testing dates are scheduled in January prior to the beginning of the next fall term. The results are made a part of the candidate's admission file.

•Parents of students requesting admission to grades 2-12 are notified if evaluative testing is necessary in addition to information provided on the student's transcript and through results of standardized test(s). Parents will be informed about test dates.

•The "Student Evaluation" form should be forwarded to and completed by the Headmaster, Principal, Counselor, OR Language Arts Teacher of the student's most recent school attended. The form should be returned to the Tuscaloosa Academy Office of Admission.

•The "Student Questionnaire" is to be completed by the student requesting admission to the fifth through twelfth grades and is to be returned to the Tuscaloosa Academy Office of Admission.

•The items listed below are to be returned to the Tuscaloosa Academy Office of Admission and are necessary to complete an admission file. Items marked by an asterisk (*) are included in the "Admission Packet."

TUSCALOOSA ACADEMY STUDENT QUESTIONNAIRE
Supplement to the Application for Admission to be completed by the Student Applicant

The Student Questionnaire is an essential portion of your application for admission to Tuscaloosa Academy and is designed to help us work with your family to involve you and properly place you in classes, school activities, and programs. Please think about your answers carefully and complete this form *in your own handwriting*.



Name	Grade to Enter	Date of Completion
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1. What do you consider your greatest personal strength?

2. List subjects in which you have excelled:

3. Do you feel your grades are an accurate reflection of your ability?

4. Identify experiences you have had which might influence your academic performance and achievement, i.e. travel, study abroad, illness, irregular attendance, etc.

5. What school activities, clubs/organizations have you been involved in at school and your community?

Return with your Application for Admission to:

**Tuscaloosa Academy
Office of Admission
420 Rice Valley Road, North
Tuscaloosa, AL 35406**

TUSCALOOSA ACADEMY APPLICATION FOR ADMISSION
420 Rice Valley Road, North, Tuscaloosa, AL 35406 Ph: 205-758-4462 FAX 205-758-4418

Please Print Carefully

Name of Student _____
Last First Middle Name (Preferred Name)

Current Grade _____ Application for Grade _____ Date of Entrance _____

PERSONAL DATA

Date of Birth _____ Male _____ Female _____ Where Born _____ Citizenship _____
mm/dd/yy City/State Country Name

If a citizen of country other than the United States, will I-20 Immigration be needed? Yes No If student visa (I-20) not needed, what form of visa will student use to enter the U.S.? _____
 Social Security number of Student # _____

Applicant's special talents and/or interests _____

How did you first learn about Tuscaloosa Academy? Newspaper Ad TV/Radio Ad Family, Friends Word of Mouth
 Other _____

FAMILY DATA

Have you previously applied for the admission of this student to Tuscaloosa Academy? Yes No To enter what grade? _____

Did this student previously attend Tuscaloosa Academy? Yes No If so, when? _____

Do other children (siblings) in your family now attend Tuscaloosa Academy? Yes No Name(s)/Grade(s) _____

Did other children (siblings) in your family attend Tuscaloosa Academy? Yes No Names(s) _____

Father's Name (Dr./Mr.) _____

Home address _____

City State/Country Zip

Phone Contact Home _____ Work _____ Mobile _____ FAX _____ E-mail address: _____

Occupation _____ Job Title _____

Business Name/Address _____

City State/Country Zip

Mother's Name (Dr./Mrs./Ms.) _____

Home Address _____

City State/Country Zip

Phone Contact Home _____ Work _____ Mobile _____ FAX _____ E-mail address: _____

Occupation _____ Job Title _____

Business Name/Address _____

City State/Country Zip

Guardian/Stepparent (Dr./Mrs./Ms.) _____ (Relationship to Child)

Home Address _____

City State/Country Zip

Phone Contact Home _____ Work _____ Mobile _____ FAX _____ E-mail address: _____

Occupation _____ Job Title _____

Business Name/Address _____

City

State/Country

Zip

Are parents separated? Yes No Divorced? Yes No If yes, who has legal custody? _____

With whom does the student live? _____

Please place an asterisk (*) above the addresses to be used for all correspondence about this application _____

GUIDANCE DATA

List each school attended for the past three years. If more space is needed, please use the remarks section below:

School _____ School _____

Address _____ Address _____

City

State

Zip

City

State

Zip

Dates of Attendance _____ Dates of Attendance _____

Grades Finished/In-Progress _____ Grades Finished/In-Progress _____

Has applicant skipped a grade? Yes No Has applicant repeated a grade? Yes No Which grade? _____

What language is spoken at home primarily? _____ If student/family is multi-lingual, what languages are spoken? _____

Has applicant been: Referred for psycho educational testing? Yes No Completed testing? Yes No Had a resource person for reading math, or other learning difficulty? Yes No If yes to any of the above, please explain _____

We would welcome a copy of any written reports.

Has applicant ever been suspended from school? Yes No Expelled from school? Yes No If yes to either, please explain the disciplinary action.

ADDITIONAL IMPORTANT INFORMATION

Do you wish to receive information about Tuscaloosa Academy's need-based financial aid program? Yes No Merit Scholarship Program? Yes No

Materials already received _____

For students in Grades PS3 through Five: Are you interested in our Extended-Care Program (Fee is itemized on the Tuition/Fee Schedule)? Yes No

Daily or occasionally? _____ Are you interested in our Morning Care (7:15-7:45 AM - No additional fee required)? Yes No

Daily or occasionally? _____

Do you have need of a summer program for this student applicant? Yes No Daily or occasionally? _____

REMARKS

AGREEMENT

I hereby make application to Tuscaloosa Academy for _____ as a student for the school year 20____/20____ in grade _____ (PS3-12). I understand that a \$25.00 non-refundable application fee must accompany this application to initiate the admission process. I further understand that my student may be required to participate in admission testing prior to acceptance.

DATE _____ SIGNATURE OF PARENT/GUARDIAN _____

Tuscaloosa Academy is a college-preparatory school that welcomes applications for admission from all persons and does not discriminate on the basis of sex, race, religion, color, national or ethnic origin.

TUSCALOOSA ACADEMY REQUEST FOR OFFICIAL TRANSCRIPT

To the Family:

Please complete the following requested information and *submit to the prospective student's school registrar* for follow-up.

Student's Name _____ Most Recent Grade Completed/
Current Grade _____

Street Address _____

City/State/Zip _____

Parent's Signature _____ Date _____

To School Registrar:

Please forward the information checked below for the above referenced student to:

**Tuscaloosa Academy
Office of Admission
420 Rice Valley Road, North
Tuscaloosa, Alabama 35406**

We would appreciate the inclusion of a profile of your school if outside of Tuscaloosa, Alabama. Should you have questions, please call our office at (205) 758-4462.

- _____ Complete transcript of student's record to date, including any courses in progress.
- _____ Copies of student's complete test profile.
- _____ Results of Accelerated Reader Program (if applicable).
- _____ Certificates of Immunization (State if Alabama Forms IMM-50 and IMM-90)
- _____ Copy of student's birth certificate (if available)

You may make any general comments below. Please return this form with the material you are forwarding.

Signature of School Official _____ Date _____

Thank you for your prompt attention to this request. Questions may be directed to the Office of Admissions at (205) 758-4462.

Pre-School - First Grade
Admission Application *
\$75.00 Application Fee
Sample of Written Work (if available)
Evaluative Test Results (if available)
Student Evaluation Form: *Principal/Director/Head of School OR Counselor OR Language Arts/English Teacher
Second - Twelfth Grade:
Admission Application *
\$75.00 Application Fee
Complete Transcript of School Work (Request For Official Transcript*)
Evaluative Test Results (Request For Official Transcript*)
Student Questionnaire * (Students Entering Grades 5-12)
Student Evaluation Form: *Principal/Director/Head of School OR Counselor OR Language Arts/English Teacher

After the admission file is completed and the student and parents have visited the school, the Admission Committee will review the information provided and make a recommendation regarding the candidate's enrollment and placement.

Admission decisions will be mailed following the recommendation of the Admission Committee. Candidates invited to enroll will complete the enrollment process by submitting to the school a signed enrollment contract and the non-refundable tuition deposit of \$400.00. Enrollment procedures and supporting documents will be mailed with the enrollment invitation.

Additional information that will be requested with the enrollment contract include:
State of Alabama Certificates of Immunization (Forms IMM-50 and IMM-90)
Copy of Student's Birth Certificate
Copy of Accelerated Reader results (where applicable)

MAILING ADDRESS

Tuscaloosa Academy Office of Admission
420 Rice Valley Road, North
Tuscaloosa, AL 35406
E-mail: laneparker@hotmail.com
Web Site Address: www.tuscaloosaacademy.org

OFFICE OF ADMISSION • ADMISSION DATES

Throughout the year, your family is invited to visit and observe the Academy. Additionally, parents considering Pre-School are invited to bring their child for an hour visit in the Pre-School classes. Children considering grades 1-12 are invited to be our guest for a half-day of classes with an enrolled student acting as a host. These visits are designed to allow prospective students the opportunity to gain hands-on knowledge of what our days include, while parents have the opportunity to tour the facilities and meet with members of the administrative team and faculty. Visitations may be scheduled by contacting the Office of Admission. A school-wide “Open House” will be held each year.

ADMISSION TESTING, GRADES ONE THROUGH TWELVE

All prospective first grade students participate in the Metropolitan Readiness Assessment. Any group or individual admission testing will be scheduled by the Office of Admission.

ADMISSION DECISIONS, GRADES PRE-SCHOOL - TWELVE

Families who complete the admission process for their children following March of each year, will be considered on a “rolling admission” basis, with invitations being issued to qualified applicants as openings are available.

RE-ENROLLMENT, GRADES PRE-SCHOOL - TWELVE

Current families will receive Re-enrollment contracts the first week of February each year. Re-enrollment contracts are due the last week of February each year.