

# Tuscaloosa Academy

## Dragonfly

ONE parent of a student athlete needs to create an account in Dragonflymax in order to provide information and required documentation to play sports at Tuscaloosa Academy.

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- ① Visit dragonflymax.com and click the 'Log In/Sign Up' button.
- ② Click 'Sign Up for Free' then follow the prompts to create your Parent account with your own email address.  
*Note: please do not create an account with your child's name or contact information – you will get the chance to add your child soon!*
- ③ Verify your account with the verification ID sent to your email address.
- ④ Click 'Connect to your school' to select 'Parent' as your role and search for your child's school.
- ⑤ After selecting your child's school, click 'Join' to request access. An administrator at your school will approve your request.
- ⑥ Click 'Set up your children' and follow the prompts to add your kid(s) and fill out their participation forms.

Once approved, you will need to click on “Prep for 2022-23” to upload required documents. Contact [byrona@tuscaloosaacademy.org](mailto:byrona@tuscaloosaacademy.org) for questions.